

6th Steering Committee Meeting of the Centers of Excellence Network for Europe Region

5 November 2021 | 12:00 – 14:00 | Online Meeting

[Click here for Zoom Platform Link](#)

AGENDA

Time	Items
12:00 – 12:05	<p>Opening</p> <ul style="list-style-type: none"> Welcome remarks by ITU (Regional office) <p>Group photo</p>
12:05 – 12:45	<p>Agenda Item 1: Centres of Excellence presentations: 2021 implementation and training plans for 2022</p> <p>ITU will share the status of implementation for each CoE. Each CoE will report on the implementation of their 2021 activities. Each presentation should cover the courses that were implemented throughout the entire year (number of participants, feedback received, certificates issues etc), issues faced, and lessons learnt, including those from COVID-19.</p> <p>Each CoE will also present their proposals for the training courses they are planning to deliver in 2022, including the topics, exact dates, training fees charged, audience targeted etc. The objective of the discussion is to agree on the draft training schedule for 2022.</p> <ul style="list-style-type: none"> ITU (Regional office for Europe) <ul style="list-style-type: none"> Current status of implementation for All CoEs in the region COE presentation of their 2022 courses
12:45 – 12:55	<p>Agenda Item 2: Approval of the 2022 training plan: The CoE chair presents the proposed training plan for 2022 and invites the CoEs to approve the plan.</p>
12:55 - 13:15	<p>Agenda Item 3: Update on CoE strategic issues</p> <p>ITU updates CoEs on the issues relating to the implementation of the CoE strategy and the process towards the end of the CoE cycle.</p> <ul style="list-style-type: none"> ITU (HQ) updates on <ul style="list-style-type: none"> Global performance of the CoEs for the year CoE strategic review End of cycle activities 2022 CoE webinars
13:15 - 13:45	<p>Agenda Item 4: Discussion on promotional activities carried out by CoEs and ITU for the past year. Open discussion with CoEs to answer the below questions. ITU will also present a brief overview of ITU's promotional strategy:</p>

	<p><i>Discussion with CoEs on the below questions</i></p> <ul style="list-style-type: none"> ○ From the promotional activities shared during the mid-year SC meeting, which ones did you use to advertise/promote your courses? ○ That are the two main success you had with the promotion and what are the two main challenges? ○ How do you evaluate the success of your promotion? <ul style="list-style-type: none"> ● Presentation by ITU (HQ)
13:45 – 14:00	<p>Agenda Item 5: CoE operational Issues- ITU (HQ) makes a presentation which highlights the following operational issues</p> <ul style="list-style-type: none"> ● Updates on the planning and implementation of courses ● Updates on the implementation of the quality assurance process ● Updates on the transition from face to face to online courses ● Reminders for CoEs <p>Discussion</p>
14:00	Closing