Global DTC Workshop and ATC Annual Meeting

June 10th-12th
2025

PRACTICAL INFORMATION
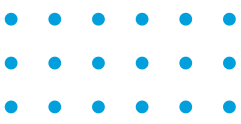
Information note

The Global DTC Workshop and the annual meeting of the ITU Academy Training Centres (ATCs) will take place from **10 to 12 June 2025** in Santo Domingo, the Dominican Republic. The two events are organised by the International Telecommunication Union (ITU) and hosted by the Centros Tecnológicos Comunitarios (CTC), the DTC in the Dominican Republic, in collaboration with the Instituto Dominicano de las Telecomunicaciones (INDOTEL).

The Global DTC Workshop will bring together the DTC Initiative community and will provide a platform for ITU, Cisco, the DTCs and DTCI partners to discuss the implementation and governance of the Initiative as well as the operations of the centres. The annual meeting of the ITU ATCs will be joined by representatives of the current ATCs and will provide space for valuable exchanges in a practical, working setting, focusing the discussions on the implementation of the programme, strengthening of collaboration among centres and exploring innovative ideas.

Date and venue

The Global Digital Transformation Centres (DTC) workshop and the annual meeting of the ITU Academy Training Centres will be held in conjunction from 10 to 12 June 2025 in Santo Domingo, the Dominican Republic. The meetings will take place at the Crowne Plaza Hotel.

Crowne Plaza Hotel:
Address: 218th George Washington Avenue
Phone: (1 800) 203 9608 / (1 809) 221 0000
Email: santodomingo@ihgrd.com
Website: Hotels in Santo Domingo | Crowne Plaza Santo Domingo
Instagram: crowneplazard

Airport information

Airport 1

Las Américas International Airport José Francisco Peña Gómez (SDQ): Santo Domingo Airport (SDQ)

Airport pick-up will be provided by the Host. At the Arrivals terminal (before you exit the building) look for the Global DTC Workshop / ATC annual meeting banner on your right. There will be a CTC representative holding the name of the passenger.

Airport 2

Punta Cana international airport (PUJ): Punta Cana International Airport (PUJ) - 2 hours from the venue.
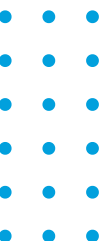
No airport pick-up will be provided from Punta Cana.

CTC contact point for airport pick-up and transportation
Name of Contact: Yessica Lora
Designation: Help Desk and transportation
Email Address: yessica.lora@ctc.edu.do
Mobile Number: 1829 709 2587

Coordinators

CTC Coordinators

Centros Tecnológicos Comunitarios
Sandra Soto
Telephone: 1829 421 1157
E-mail: sandra.soto@ctc.edu.do

Nelson Nuñez
Telephone: 1809 708 6894
E-mail: nelson.nunez@ctc.edu.do

ITU Coordinators

● **Global DTC Workshop**
Robyn Fysh
Senior Project Manager
E-mail: dtc@itu.int
Telephone: +41 22 730 5897

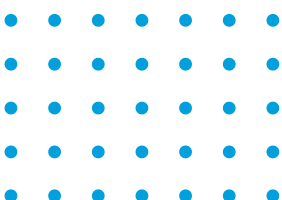● **ATC Annual Meeting**
Emil-Eugen IUGA
Capacity and Skills
Development Officer
Telephone: +41 22 730 5014
E-mail: hcbmail@itu.int

Registration

Pre-registration should be made online through the following links:

- Global DTC Workshop: https://www.itu.int/net4/CRM/xreg/web/Login.aspx?src=Registration&Event=C-00014915
- Annual meeting of the ITU ATCs: https://www.itu.int/net4/CRM/xreg/web/Login.aspx?src=Registration&Event=C-00014919

Collection of badges and onsite registration will start from 8:30 on Tuesday 10 June 2025.

Meeting documentation

The meeting will be held in a paperless environment. No printed documents will be provided during the meeting. If there is a need for delegates to print or scan certain documents, one printer with a scanner function is available in the Secretariat Room.
All information, announcements, meeting details, documents that will be used during the meeting, etc., can be accessed through the official websites of the events here (Global DTC Workshop) and here (annual meeting of the ITU ATCs).

Entry requirements

Passport holders from the following list of countries can travel to the Dominican Republic without a visa.

Visa application for countries with a diplomatic representation of the Dominican Republic:
Workshop participants which require a visa must apply for it at the diplomatic representation of the Dominican Republic in their country (consult the link above for the contact details).

The following are the basic requirements for the application of temporary visitor's visa to the Dominican Republic:

- Visa Form, available at this link
- Front-facing photograph with white background
- Passport valid for at least 6 months
- Certificate of no criminal record
- Employment certification
- Guarantee letter from the sponsoring company in the Dominican Republic
- Documents demonstrating financial solvency
- Round-trip flight reservation
- Visa Fees

For more information about the Visa Guidelines/Requirements, delegates may refer to the following link: https://servicios360.mirex.gob.do/condiciones-para-extranjeros-ingresar/

Countries with no representation of the Dominican Republic:
To avoid traveling to a third country in order to apply for a visa, a salvoconducto (exception) has been shared with concerned delegates. This letter, issued by the Ministry of External Relations of the Dominican Republic, is a personalised document confirming that a visa waiver to enter the country has been granted to the participant.

These letters have been issued in Spanish (as the official working language of the Ministry). It is strongly recommended for delegates to have their salvoconducto documents officially translated as this may be required for transit visa applications and/or requested by airlines or passport control staff at the departure or transit airport.

CTC contact point for visa
Name of Contact: Sandra Soto
Designation: CTC Contact Point
Email Address: sandra.soto@ctc.edu.do
Mobile Number: 1829 421 1157

Accommodation

All meetings and activities relative to the Global DTC Workshop and the annual meeting of the ITU ATCs will be conducted at the Crowne Plaza Santo Domingo by IHG Hotels. All delegates are strongly recommended to book their accommodation at this hotel.

Accommodations can be booked through this link: Congreso ITU - Global DTC Workshop and Annual Meeting of the ATCs

Preferential rates have been arranged by the Host for participants of the Global DTC workshop and annual meeting of the ITU ATCs:US$134.00 (inclusive of taxes) per person per night, with breakfast included.

Hotel Manager for room reservations
Name of Contact: Andry Calderon
Designation: Sales Manager
Email Address: andry.calderon@ihgrd.com
Mobile Number: 1 809 221 0000

List of other hotels near the workshop venue

Hotel 1: Renaissance Jarugua Hotel

Location: 367th George Washington Ave, Santo Domingo
Distance from the workshop venue: 450 meters
Website: Hotel in Dominican Republic | Renaissance Santo Domingo Jaragua Hotel
Email Address for reservations: reservations.sdq@marriott.com
Contact Number/s: 1 809 221 2222

Hotel 2: Sheraton Hotel

Location: 365th George Washington Avenue, Santo Domingo, 10205
Distance from the workshop venue: 350 meters
Website: Sheraton Santo Domingo Hotel (Sitio oficial)
Email Address for reservations: svargas@sheratonsantodomingo.com
Contact Number/s: + 1 809 221 6666

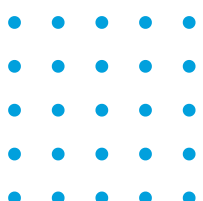**Note: No transport will be provided from these two hotels to the meeting venue (Crown Plaza)**

Food and ohter facilities

Coffee breaks and lunch will be available for the Workshops participants at the venue. Vegetarian and seafood options will be provided.

Details of arrival and transport

- The Host will provide transportation from Las Americas (SDQ) airport to the Crowne Plaza; and from the Crowne Plaza to Las Americas (SDQ) airport.
- Upon exiting the immigration zone, delegates should look for a banner or panel with the name of the event "Global DTC Workshop and Annual ATC Meeting", towards the right side of the arrivals area.

Contact point for transportation
Name of Contact: Manuel Hernandez
WhatsApp number: 1 829 931 2064

Currency

- The Dominican Peso (DOP) is the official currency of the Dominican Republic. 1 USD = 58.93 DOP (as of 1 May 2025).
- At Las Américas International Airport (AILA) in Santo Domingo, there are multiple banking and currency exchange options in both the arrivals and departures areas. Well-known exchange houses include Cambio Telemar and Casa de Cambio La Nacional, typically open during flight hours.
- Banks such as Banco Popular, Banco BHD León, and Scotiabank also have branches at the airport offering services like cash withdrawals, currency exchange, and other financial transactions—all designed for fast and secure service.

Language

The Global DTC Workshop and the annual meeting of the ITU Academy Training Centres (ATCs) will be held in English only.
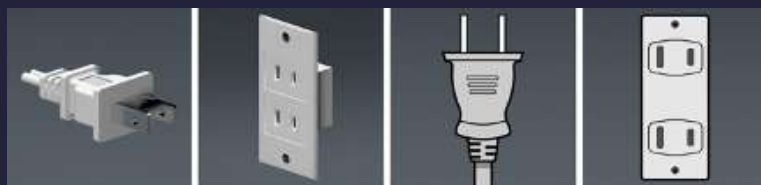
Telecommunications and electrical appliances

Telecommunications
- The country code of the Dominican Republic is +1809
- Check if your mobile provider offers coverage in the Dominican Republic, or consider purchasing a local SIM card. Most hotels and restaurants provide Wi-Fi access.
- Mobile SIM cards: For more information about the sim card registration process and requirements please visit the following sites: claro.com.do / altice.com.do
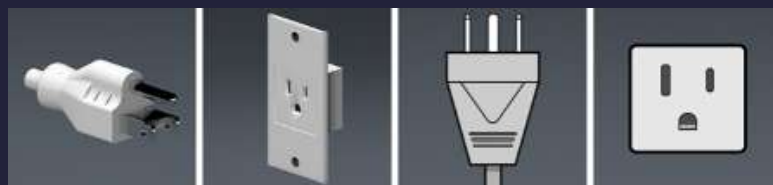
Electricity Supply
- The electric supply in the Dominican Republic is 110 Volts, 60 Hertz.
- There are two major associated plug types in the Dominican Republic. Please refer to the images below.

TYPE A PLUG

TYPE B PLUG

Source: International Electrotechnical Commission (IEC)

Medical and health

The hotel provides medical service at a special rate.

Emergencies

- In case of an emergency, dial 911 to reach the police, medical, or fire services.
- It is also advised to have contact information for your hotel, embassy, or consulate. For tourist-specific assistance, you can reach out to the Specialized Tourist Security Corps (CESTUR).
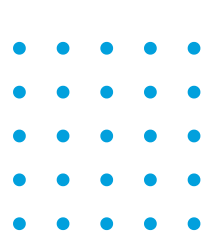
Weather

- Time zone: The Dominican Republic follows the Atlantic Standard Time, which is four hours behind universal time (UTC – 4).
- Santo Domingo has a warm, humid tropical climate year-round. Currently, thunderstorms and temperatures up to 32°C (90°F) are being reported. It is recommended to wear light and comfortable clothing, and to bring sunscreen, an umbrella, or a raincoat for sudden showers.

List of Foreign Diplomatic Missions

You can consult a list of Diplomatic Missions in the Dominican Republic and their corresponding contact details at the following links (please make sure to check the information accurately from the sources below):

- https://embassies.net/dominican-republic
- **https://embassies.info/dominicanrepublic/foreignmissions**

Thank You