



**International Telecommunication Union
Arab Regional Office (ARB)**

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- Administrations and Regulators in the Arab Region
- ITU-D Sector Members in the Arab Region
- Associates in the Arab Region
- Academia Institutions in the Arab Region
- Regional and International Organizations concerned in the Arab Region
- Arab Regional chairs and vice chairs of the Advisory Groups and Study Groups

Subject: ITU Centres of Excellence Face to Face Training Course on “Project Management for ICT”

Dear Madam/Sir,

I am pleased to invite your organization to participate in the Face-to-Face training course on **“Project Management for ICT”**, organized jointly by the International Telecommunication Union (ITU) and Sudatel Telecommunications Academy (SUDACAD), **in Khartoum – Sudan, from 11 to 15 Sept. 2022**, as part of ICT Applications Programme under the auspices of the ITU Centres of Excellence for the Arab region. The training will be delivered in English & Arabic.

The aim of this course is to provide the participants with Tools and Techniques to manage ICT projects and among other issues related to project management, the training will cover the following areas.

By the end of this training, the participants should be familiar with:

- Introduction to ICT Project Management.
- The Project Management Process and Life Cycle, Objective setting, and links with Business Strategy.
- Project Planning Tools and Techniques (Critical Path Method & Critical Chain Analysis),
- Project Planning using Microsoft Project (practical session in lab.).
- Leadership and Team building in a virtual organization structure.
- Financial Analysis of projects and cost estimates.
- Risk analysis and management, value management, engineering and contingency planning.
- Managing Change, Change Control and Managing Quality.
- Monitoring & Control, Earned Value Analysis of Projects.
- Project organization structures, Stakeholder management and Supply Management.

This training course targets Professionals from ICT Sectors, Telecom Operators Project leaders, Program Managers, Project Managers, Project team members, Functional Managers, Engineers, Private Business Owners, Team Leaders, Strategic and business Planners. Other institutions and individuals who are interested in having an overview of Project Management are also welcomed to participate in this training course.

Detailed information on this training course is described in the course outline, which can be downloaded from the ITU Academy portal at the following link ([Click here](#))¹. Registration and Payment should be made online at the aforementioned link no later than **10 Sept. 2022**. Payment instructions details and an information note for participants are also available on the same link.

Should you require any further information, Eng. Ahmed El Raghy, Senior Advisor, at ITU Arab Regional Office, E-mail: (ahmed.elraghy@itu.int) and Ms. Sara Almakki Abdalgader Almakki, Focal Point, at SUDACAD, E-mail: (saraab@sudatel.sd) are at your full disposal.

Looking forward to your active participation in this training course.

Yours faithfully,

[Original signed]

Adel M. Darwish
Regional Director
Arab Regional Office

¹ <https://academy.itu.int/training-courses/full-catalogue/project-management-ict-implementation-2>