



**ITU Centers of Excellence Network for Arab Region
Smart Tunisian Technoparks
(S2T)**

**Face-to-Face Training Course on
“Cybercrime Management: A Proactive Approach”
Tunis-Tunisia, 16 – 20 September 2019**

INFORMATION NOTE

1. INTRODUCTION

This training course aims to build knowledge in the current methods and technologies used across cybercrime and provide the participants with extensive insights and practices about Cybercrime Management: A proactive approach.

The training course will cover the following topics:

- ✓ Present and discuss the cybercrime statistics and case studies;
- ✓ Explain the cybercrime prevention and detection;
- ✓ Describe in detail the cybercrimes processes, policies and procedures;
- ✓ Provide a detailed understanding of the cybercrime governance activities;
- ✓ Explain the investigation process and basics of a digital investigation mission;
- ✓ Provide support and guidance in the identification and handling of the electronic evidences.

2. VENUE OF THE TRAINING

The training will be held at the premises of Smart Tunisian Technoparks (S2T) at the following address:

Smart Tunisian Technoparks Head office, Cité Technologique des Communications, Route Raoued, 2088, Ariana, Tunisia

Tel: +216 71 856 958 Fax: +216 71 857 600

Smart Tunisian Technoparks, Cité Technologique des Communications, Route Raoued, 2088, Ariana, Tunisia.

Tel: +216 70 834 870 Fax: +216 71 857 600

E-mail: contact@s2t.tn

3. COORDINATORS

<u>TRAINING COORDINATOR:</u>	<u>ITU COORDINATOR:</u>
<p>Mrs. Houda Jarraya Focal Point S2T Tel: + 216 70 834 870 Mobile: +216 28 300 878 – +216 97 879 228 Fax: +216 71 857 803 Email : houda.jarraya@s2t.tn houda.jarraya@gmail.com</p>	<p>Eng. Mustafa Al Mahdi Programme Administrator Arab Regional Office-ITU Tel: +202 3537 1777 Mobile: +201141177573 Fax : +202 3537 1888 Email : mustafa-ahmed.al-mahdi@itu.int</p>

4. REGISTRATION

The registration of the participants to be done online via the course homepage ([Click here](#)), offline registration will take place in the Training venue on 16 September 2019, at 08:00 hrs. The opening session will start at 08:30am. Working hours are from 09:00 to 17:00.

5. VISA FORMALITIES

A valid passport is required to enter Tunisia. In this case, participants are strongly advised to seek information on requirements applicable in their case from the Tunisian Embassy / Consulate in their home countries at least 15 days prior to the trip.

In case there is no Embassy or Consulate of Tunisia in your country, it is recommended to send, at least two weeks before the training a clear scanned copy of your passport to the Training Coordinator in order to assist in issuing your visa.

The following documents are required:

- Valid passport.
- A round-trip airline.
- Hotel booking in your name or in the name of the person with whom you will be staying, including the address/phone number of your place of stay.
- Confirmation of registration for the event.
- If applicable, invitation letter received from country of the venue.

6. ACCOMMODATION

Kindly be advised that it is recommended for participants to reserve their hotel accommodations directly via telephone, fax or E-mail.

LIST OF PROPOSED HOTELS

List of recommended hotels including contact details, prices, proximity to event venue, as well as transportation availability from hotel to event venue.

Hotel	Star Rating	Facilities Included	Distance to Venue	Daily Rate (USD) LPD/DP	Contact
Maison Blanche	5	Wifi/breakfast/dinner/ parking	10 min	Single : 112.442 / 112.442+dinner on the card Double : 129.576 / 129.576 +dinner on the card	maison.blanche@planet.tn
Belvedere Fourati	4	Wifi/breakfast/dinner	16 min	Single : 126.082 / 142.549 Double : 119.833 / 165.156	reservation@hotelbelvederetunis.com
Hotel Le Consul	4	Wifi/breakfast/dinner	12 min	Single : 91.776 / 91.776+dinner on the card Double : 128.466 / 128.466 +dinner on the card	contact@hotelleconsul.com
Hotel El Becha	3	Wifi/breakfast/dinner	7 min	Single : 75.849 / 92.974 Double : 126.082 / 160.269	contact@lepacha.com.tn.
Hotel du Parc	3	Wifi/breakfast/dinner	10 min	Single: 59.965 / 75. 871 Double : 75.871/ 117.942	contact@tunisiapalace.com

7. DETAILS OF ARRIVAL AND TRANSPORT

The airport has all necessary amenities to welcome participants properly. It is located [10] minutes from the city and the official hotels of the forum and the airport is used for arrival and departure of international flights.

The officially recommended hotels are located close to the event venue. For those who wish to take a taxi, it is strongly recommended that delegates only use [yellow national taxis]. The cost of a journey of 10 kilometers is approximately [cost about 10 TND].

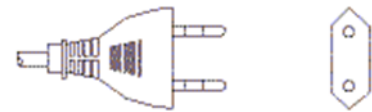
8. CURRENCY

The official currency of Tunisia is the **Tunisian Dinar**. Visa, American Express, Access/MasterCard, can also be used.

Banks are opened from Monday till Friday, from 8.00 to 17.00.

9. ELECTRICAL APPLIANCES

AC power voltage in Tunisia is 220V, frequency ~50Hz. Most electrical outlets are as shown below.



10. LANGUAGES

Arabic is the main language. French and English are used as a communication tools with foreigner's languages used during the course and logistics on use of translation facilities.

11. SECURITY

The crime rate in Tunisia is medium on UNDSS security advisory. However, visitors are advised to observe common safety practices while travelling (e.g. storing valuables in safe, keeping wallets in a secure pocket, etc.). For any security incident, visitors should contact the police on 197.

12. MEDICAL AND HEALTH

Emergency and urgency medical assistance will be provided free of charge within the premises where the training will take place. Nevertheless, it is advised to take out international travel insurance to cover any medical expenses in case of medical treatment.

Tape water is safe and could be dink.

13. WEATHER

Approximate temperatures in September will vary between 30°- 35°C. Rainfall is expected sometimes.

14. INTERNET

Internet Access free of charge will be available at the event training room. Hotels normally offer free WiFi connectivity.