



## Information note

### ITU and National Telecommunications Institute for Policy Research, Innovation and Training (NTIPRIT)

Title	ICT policy planning for good governance
Dates	17/02/2025 to 21/02/2025
Location	NTIPRIT, Ghaziabad, Uttar Pradesh, India- 201002

#### 1. TRAINING COURSE VENUE (Hotel/ NTIPRIT)

NTIPRIT is a premier training institute under the Ministry of Communications, Government of India engaged in the capacity building of various stakeholders in the Telecom sector. The Institute is located in Ghaziabad, 50 km from Indira Gandhi International Airport of New Delhi, the National capital of India. The training course will be organized in a hotel near NTIPRIT.

To locate NTIPRIT, please scan:



#### 2. DETAILS OF ARRIVAL AND TRANSPORT

On your arrival at the Indira Gandhi International Airport, New Delhi, after collecting your baggage from the appropriate belt and after finishing immigration formalities you may come out from exit gate number 5. The local transport arrangement from the Airport to the Hotel will be arranged by NTIPRIT.

At Gate number 5, you may please look for your escort from NTIPRIT with a placard "NTIPRIT, Ghaziabad". The details of the Co-ordinating officer responsible for airport pick up is:

Mr. Suresh Chandra Maddhesiya, Assistant Director (General), NTIPRIT, Ghaziabad 201002, India

Mobile: 7986149727

Email: [ad.gnl-nti-dot@gov.in](mailto:ad.gnl-nti-dot@gov.in)

#### 3. ONSITE REGISTRATION

The registration will be done at 9.30 am on 17/02/2024 at the training venue by filling up a registration form of NTIPRIT.

#### 4. VISA REQUIREMENTS

All foreign visitors entering India must have a valid passport travel document with a minimum validity of six months beyond the period of stay and need to check visa requirements before entering the country. Participants who require a visa should apply for a visa at an India consulate or diplomatic mission in their respective country well in advance of their departure. The Embassy/Consulate may take up to two weeks for visa processing. Participants are also advised to obtain, before the commencement of their journey, and where necessary, transit visas for countries en route to India. As the visa requirements change from time to time, it is advisable to check your visa requirements with the nearest Indian Embassy before departure. Kindly visit website <http://eoi.gov.in> for more details.

## 5. ACCOMODATION

Accommodation arrangements will be made at a hotel near to NTIPRIT Ghaziabad, India.

## 6. CURRENCY

The unit of currency is Indian Rupees which comes in denominations of 10, 20, 50, 100, 200 and 500. Please use authorized money changers and banks to change currency. They will issue a certificate of exchange which is required at the time of re-conversion of any unused currency. Under the Foreign Exchange Management Act, 1999, it is an offence to exchange foreign currency other than through authorized money changers or banks. Foreign Exchange Rate is approximately INR 83.71 to USD 1.00 (as of July 2024).

Most bank ATMs honor Visa, Visa Electron, Master & Maestro cards & you may use these ATMs also to withdraw money. Most hotels, shops & other establishments accept credit cards. Master & VISA cards are accepted at almost all such establishments whereas some of them accept Diners & American Express cards as well.

## 7. ELECTRICAL APPLIANCES

The AC power in India is 230 Volt at 50 HZ Frequency. The Plug types used are C/D/M.



Type C :



Type D :



Type M :

## 8. LANGUAGES

The training course will be held in English. In India, English is spoken in most hotels, shops and restaurants as well as in major tourist destinations.

## 9. SECURITY

**Stay Alert:** Always be aware of your surroundings. Avoid walking alone late at night, especially in unfamiliar areas.

**Emergency Contacts:** Keep the contact numbers of local authorities, NTIPRIT coordinators, and your country's embassy or consulate handy.

Identification: Carry a copy of your passport, visa, and other important identification documents at all times. Leave the originals in a secure place.

NTIPRIT Support: Contact NTIPRIT coordinators for any assistance or guidance during your stay.

## 10. MEDICAL AND HEALTH

You are advised to take medical Insurance before proceeding to your journey to India. You are also advised to carry medicines/medical prescriptions of your need.

## 11. WEATHER

In Ghaziabad, the weather in February is generally pleasant. February falls within the winter season. Anticipate daytime temperatures around 25°C, while night temperatures can drop to 12°C. As this city is well connected to New Delhi, its temperature and rainfall are quite similar to the National capital, Delhi.

Kindly visit website: <https://mausam.imd.gov.in> for weather details. The Time zone in India is (GMT+5:30).

## 11. TRAINING COURSE COORDINATION

Course coordinator	ITU coordinator
Name: Ashi Kapoor	Name: Ghazi Mabrouk
Title: Director (FT)	Title: Project Officer
Email address: <a href="mailto:dir.ft-nti@gov.in">dir.ft-nti@gov.in</a>	Email address: <a href="mailto:ghazi.mabrouk@itu.int">ghazi.mabrouk@itu.int</a>