



# **Group on Capacity Building Initiatives (GCBI)**

**8 December 2022**

**Harmonization of capacity development  
approaches across the ITU**

# Background

- I-CoDI “One-ITU” bootcamp April 2021: develop a harmonized capacity development framework
- Council (2020-2022 sessions): Feasibility Study on the Establishment of an ITU Training Institute
  - Review of ITU’s work on capacity development (all bureaus)
  - Recommendations on the way forward
  - VCC-22 decision: Work towards a harmonized framework in ITU under the umbrella of the ITU Academy, through internal task force

# Objectives

How to bring different training and capacity development practices across ITU bureaus and sectors together?

Different bureaus run their own capacity development activities:

- using different sets of materials on the same subject,
- delivered to the same member clients,
- with different delivery parameters, assessment tools and assessment criteria, and
- running the risk of applying different standards of quality.

# Recommendations by the Directors of the 3 bureaux

- Established and mandated a **task force to oversee the harmonization of capacity development in ITU** which includes representatives of the three bureaux
- Mandated the task force to **work towards consolidating all ITU capacity development work under the ITU Academy**, using the ITU Academy platform as a tool to be used by all ITU bureaux
- Mandated the task force to begin work with **stock taking of all capacity development work across all the three bureaux**
- Mandated the task force to develop a **taxonomy of ITU capacity development terminologies**
- Mandated the task force to **report to each respective advisory group (RAG, TSAG, TDAG)**



**Intersectoral Task Force on  
Capacity Development**



## Terms of Reference of the Task Force

- Develop a detailed strategic roadmap including 6-month implementation plan
- Liaise with colleagues in their bureaus and consolidate the bureau's inputs to the task group
- Facilitate roll-out of the road map and implementation plan
- Report progress on a quarterly basis to the Directors
- Organize information sessions on this work for their bureau (at least one session per year)
- Members of the Task Force: 2 representatives each from BDT, TSB, BR and GS



### **The Task Force has met 6 times since March 2022**

- Reviewed the Task Force ToR
- Stocktaking of capacity development activities within each bureau
- Identified the differences across each bureaus' platforms
- Started to document processes for workshops & training courses to identify the different requirements at each stage for implementation across bureaus
- Looked at a prototype of the new ITU Academy website
- Agreed on common definitions (training course, workshop)

**Briefed Directors of each bureau on 14 September 2022**



## Next steps (next 6 months)

Next steps	Timeline
<p><b>Information campaign</b> Organize information sessions on the work of the TFCD:</p> <ul style="list-style-type: none"><li>- Bureaux</li><li>- Regional Offices</li></ul>	Early 2023
<p><b>Harmonization</b> Develop guidelines for harmonising processes with a focus on the following:</p> <ul style="list-style-type: none"><li>• Guidelines for development of content, quality assurance, review and upgrade of content</li><li>• Guidelines for planning and delivery of courses and workshops</li></ul> <p>Share guidelines and definitions proposal with Bureaux and ROs Make adjustments based on feedback</p>	Sept 2022 - March 2023
<p><b>Links with ITU Academy</b> Develop a wireframe to enable inclusion of courses from all bureaux Identify capacity development activities that could be integrated/linked to ITU Academy</p> <ul style="list-style-type: none"><li>- Integration exercises with Bureaux and ROs</li><li>- Final Proposal</li></ul>	Sept 2022 - March 2023  May 2023