



**ITU Centres of Excellence Network for Europe**

**Institute for Security and Safety (ISS) at the Brandenburg University of Applied Sciences**

**Online Self-Paced Training Course on**

**INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS)**

**15 July – December 31, 2020**

**COURSE OUTLINE**

**COURSE DESCRIPTION**

Title	Information Security Management System (ISMS)
Objectives	With the completion of this training, learners will have a deep understanding of the benefits of ISMS, and the knowledge on how to plan and implement ISMS all by themselves. They will be able to integrate the ISMS in the management structure of a company or organization in connection with other management systems. Finally, they will be able to prepare their company or organization to meet the requirements to successfully complete a certification audit according to ISO 27001.
Dates	15 July – December 31, 2020
Duration	Flexible
Registration deadline	There are no deadlines for course registration. The course could be taken any time within indicated timeframe. An enrolment is happening continuously.
Training fees	USD 250
Course code	20OS24823EUR-E

**LEARNING OUTCOMES**

According to the course chapters, the completion of the course will provide answers on the following questions:

1. Why do I need ISMS?
2. What are basic principles of information security management?
3. Where is the risk management happened?
4. How to establish a security management system?
5. What gives and how is performed the certification according to ISO 27001?

## TARGET POPULATION

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This training is designed to meet the needs of anyone who wishes to ensure a high level of information security, be it because he wants to offer digital goods or services, to protect his own assets, to offer his customers the best possible protection, or because he is obliged by regulations to comply with information security. The training offers an introduction as well as a thorough overview for anyone involved with information security, i. e. members of the top-level management of companies and organizations as well as prospective security officers and anyone responsible for security issues from the perspective of regulators, IT, and business processes.

## EVALUATION

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By choice, learners can complete an exam in the end in order to receive an ITU Centre of Excellence Certificate on Information Security Management Systems.

## METHODOLOGY

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The course is self-paced online course with lecturing materials accompanied with different media. Each page of the course includes link to external sources of information, which could be used to get deeper knowledge of some particular topics.

Each of the modules takes up to 45 minutes to complete and enhanced with self-assessment mini-quiz.

## COURSE COORDINATION

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<b>Course coordinator:</b> Name: Dmytro Cherkashyn Email address: d.cherkashyn@uniss.org	<b>ITU coordinator:</b> Name: Lena Lattion Email address: lena.lattion@itu.int
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## REGISTRATION AND PAYMENT

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### ITU Academy portal account

Registration and payment should be made online at the ITU Academy portal.

To be able to register for the course you **MUST** first create an account in the ITU Academy portal at the following address: <https://academy.itu.int/index.php/user/register>

### Course registration

When you have an existing account or created a new account, you can register for the course online at the following link: <https://academy.itu.int/training-courses/full-catalogue/information-security-management-system>

You can also register by finding your desired course in our training catalogue <https://academy.itu.int/index.php/training-courses/full-catalogue>.

### Payment

#### 1. On-line payment

A training fee of USD 250 per participant is applied for this training. Payment should be made via the online system using the link mentioned above for training registration at <https://academy.itu.int/training-courses/full-catalogue/information-security-management-system>.

## 2. Payment by bank transfer

Where it is not possible to make payment via the online system, select the option for offline payment to generate an invoice using the same link as above. Download the invoice to make a bank transfer to the ITU bank account shown below. Then send the proof of payment/copy of bank transfer slip and the invoice copy to [Hcbmail@itu.int](mailto:Hcbmail@itu.int) and copy the course coordinator. **All bank transaction fees must be borne by the payer.**

**Failure to submit the above documents may result in the applicant not being registered for the training.**

## 3. Group payment

Should you wish to pay for more than one participant using bank transfer and need one invoice for all of them, create an account as **Institutional Contact**. **Institutional Contacts** are users that represent an organization. Any student can request to be an institutional contact or to belong to any existing organization.

To do this, head to your profile page by clicking on the **“My account”** button in the user menu. At the bottom of this page you should see two buttons:

- a. If you want to **become an institutional contact**, click on the **“Apply to be an Institutional Contact”** button. This will redirect you to a small form that will ask for the organization name. After you fill the name of the organization you want to represent, click on **“continue”** and a request will be created. An ITU Academy manager will manually review this request and accept or deny it accordingly.
- b. If you want to **belong to an existing organization**, click on the **“Request to belong to an Institutional Contact”** button. This will redirect you to a small form that will ask you to select the organization you want to join from an organization list. After you select the correct organization, click on **“continue”**, a request will then be created. The Institutional Contact that represents that organization will manually accept or deny your request to join the organization.

### ITU BANK ACCOUNT DETAILS:

Name and Address of Bank:	UBS Switzerland AG Case postale 2600 CH 1211 Geneva 2 Switzerland
Beneficiary:	Union Internationale des Télécommunications
Account number:	240-C8108252.2 (USD)
Swift:	UBSWCHZH80A
IBAN	CH54 0024 0240 C810 8252 2
Amount:	USD 250
Payment Reference:	CoE-EUR 24823- P.40595.1.07

## 4. Other method of payment

If due to national regulations, there are restrictions that do not allow for payment to be made using options 1 & 2 above, please contact the ITU coordinator for further assistance.