

Steering Committee Meeting of the Centers of Excellence Network for Americas Region
31, August 2021, 10:00 – 12:30 Brasilia, Brazil, Virtual

Agenda

[10:00 – 10:15]	<p>Opening and setting the scene</p> <ul style="list-style-type: none"> - Welcome remarks – Mr Bruno Ramos, Regional Director, AMS - Opening Remarks – Ms Andrea Grippa, CoE SC Chair. - Meeting Objectives – Ms Susan Teltscher, Head, CSD, ITU
[10:15 – 11:00]	<p>Item 1 - CoEs Presentation of 2021 implementation of courses and training plans for the rest of 2021</p> <ul style="list-style-type: none"> - ITU Focal point for the region gives a brief introduction of the session and invites the CoEs to present. Each CoE presents two slides, 1 slide with information on implementation of courses in the past 8 months and 1 slide on the courses planned for rest of the year. The CoE reports on reasons for cancellation and postponement of courses and plans to reduce these in the remaining half of the year. <p><i>Moderated Discussion</i></p>
[11:00 – 11:15]	<p>Item 2 - Presentation of all proposed courses for the remaining 4 months of the year</p> <ul style="list-style-type: none"> - Based on the previous session’s presentations, the ITU Focal point for the region presents all courses proposed for the remaining 4 months of the year and the chair invites the SC to approve the plan.
[11:15 – 11:30]	<p>Item 3 - Presentation of ITU QA process</p> <ul style="list-style-type: none"> - ITU focal point for the region presents the QA process and implications on the timelines for submission of training outlines for courses to be implemented in 2022. <p><i>Moderated Discussion</i></p>
[11:30 – 12:10]	<p>Item 4 - Training in the context of COVID-19 - CoE updates</p> <ul style="list-style-type: none"> - SC members are invited to share their views on virtual versus physical courses as the pandemic slows down and propose a way forward, covering virtual training delivery, standardizing training delivery format and engagement with participants. <p>Discussion - How can we better engage with participants to achieve the expected level of learning?</p> <p><i>Moderated discussion</i></p>
[12:10 – 12:25]	<p>Item 5 - Follow-up to the Global CoE meeting</p> <ul style="list-style-type: none"> - Marketing and promotion of CoE courses: a strategy for the promotion of CoE courses was shared by ITU with the CoEs and they are encouraged to begin implementing the strategy and to share their comments and questions with ITU if they have any.





	- Proposal to organize short webinars for CoEs will be shared by ITU and the SC is asked for views on how these webinars can be made relevant as well as topics that CoEs may wish to see being addressed in the webinars.
[12:25 – 12:30]	AOB and closing

