



## 2nd Steering Committee Meeting of the Centres of Excellence Network

### for the Asia-Pacific Region

17-18 December 2019

Parsian Azadi Hotel, Tehran, I.R. Iran

### DRAFT Agenda

17 December 2019

Time	Items
09:00 - 09:30	<b>Opening</b> <ul style="list-style-type: none"><li>• Welcome remarks by Host</li><li>• Welcome remarks by ITU</li><li>• Remarks by the outgoing Chair</li><li>• Confirmation of and remarks by the incoming Chair</li></ul>
09:30 - 10:30	<b>Review of the 2019 activities</b> <ul style="list-style-type: none"><li>• Report by the outgoing Chair</li><li>• Report by ITU (HQ)<ul style="list-style-type: none"><li>➤ Discussion</li></ul></li></ul>
Group picture and coffee break	
11:00 - 12:30	<b>CoE presentations:</b> Each CoE will report on the implementation of their 2019 activities. Each presentation should cover the courses that were implemented throughout the entire year (number of participants, feedback received, ITU Academy issues etc.), issues faced and lessons learnt. The presentations will be followed by Q&A with the audience. <ul style="list-style-type: none"><li>• Advanced Level Telecom Training Centre, India<ul style="list-style-type: none"><li>➤ Discussion</li></ul></li><li>• China Academy of Information and Communications Technology, P.R. China<ul style="list-style-type: none"><li>➤ Discussion</li></ul></li><li>• IOT Academy, Iran<ul style="list-style-type: none"><li>➤ Discussion</li></ul></li></ul>

Lunch	
14:00 - 15.30	<p><b>CoE presentations (continued)</b></p> <ul style="list-style-type: none"> <li>• National Information Society Agency, R.O. Korea <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> <li>• State Radio Monitoring Center, P.R. China <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> <li>• Wireless Communication Center, Universiti Teknologi Malaysia, Malaysia <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> </ul>
Coffee break	
16.00 - 17:00	<p><b>Discussion on strategic and operational issues related to the implementation of the CoE network activities</b></p> <ul style="list-style-type: none"> <li>• ITU (HQ)</li> <li>• SC outgoing Chair <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> </ul>

## 18 December 2019

Time	Items
09:30 – 10:30	<p><b>Centres of Excellence training plans for 2020:</b> Each CoE will present their proposals for the training courses they are planning to deliver in 2020, including the topics, exact dates, training fees charged, audience targeted etc. CoEs are expected to deliver at least 2 training courses per priority area per year. In addition, CoEs may offer courses on emerging topics outside their priority areas if not covered by any other CoE in the region. The objective of the discussion is to agree on the training schedule for 2020.</p> <ul style="list-style-type: none"> <li>• Advanced Level Telecom Training Centre, India <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> <li>• China Academy of Information and Communications Technology, P.R. China <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> </ul>
Coffee break	
11:00 - 12:30	<p><b>Centres of Excellence training plans for 2019 (continued)</b></p> <ul style="list-style-type: none"> <li>• IOT Academy, Iran <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• National Information Society Agency, R.O. Korea <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> <li>• State Radio Monitoring Center, P.R. China <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> <li>• Wireless Communication Center, Universiti Teknologi Malaysia, Malaysia <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> </ul>
Lunch	
14:00 – 15:00	<b>Update on ITU activities</b> <ul style="list-style-type: none"> <li>• This session will have updates from ITU activities <ul style="list-style-type: none"> <li>➤ Discussion</li> </ul> </li> </ul>
15:00 – 15:30	<b>Presentation by partners</b> Discussion
Coffee break	
16:00 – 17:00	<b>Discussion and adoption of draft report</b>
17:00 – 17:30	<b>Closing</b>