

## Global DTC Workshop & ATC Annual Meeting

10-12 June 2025

Santo Domingo, Dominican Republic

### Agenda outline

Time	Day 1: Tuesday, 10 June 2025
08:30 – 09:00	Arrival and registration of participants
09:00 – 10:30	Opening session Group photo
10:30 – 11:00	Coffee break
11:00 – 11:30	Overview of DTC and ATC programmes and objectives of the workshop
11:30 - 12:30	DTC/ATC introductions and networking
12:30 – 14:00	Lunch break

	DTC	ATC
14:00-15:30	<p><b>Debrief on the expectations based on the pre-meeting poll</b></p> <p><b>Updates on the DTC Initiative</b> The first part of the session will provide an overview of the implementation of the DTCl over the past year. It will include updates from DTCl partners.</p> <p><b>DTClInsider: Poster session with DTCs</b> DTCs will share key information about their work through an interactive poster session.</p>	<p><b>Debrief on the expectations based on the pre-meeting poll</b></p> <p><b>Evaluation framework for the ATC programme</b> Overview of the ITU Academy evaluation framework aimed at measuring training course impact.</p> <p><b>Reporting on training courses</b> Presentation and demo of the Power BI reporting dashboard for ITU Academy training courses.</p>
15:30 – 16:00	<b>Coffee break</b>	
16:00 – 17:00	<p><b>Overcoming DTCl challenges</b> This session will consist of a hands-on group activity through which DTC participants will unpack some of the challenges faced on the ground, share best practices and explore solutions.</p>	<p><b>Overview of ATC courses</b> Summary of 2024 courses and a look at the 2025 schedule. Planning ahead.</p> <p><b>ATC programme performance</b> Overview of the programme's performance and the contributions of the participating institutions. Highlighting best practices within the ATC programme.</p>
TBD	<b>Welcome cocktail</b>	
Time	<b>Day 2: Wednesday, 11 June 2025</b>	
	DTC	ATC
09:00 – 10:30	<b>Site visit to the local CTC training centre "La Nueva Barquita" and presentation by CTC on their operating model</b>	<b>ATC best practices</b>

		Hands-on participant-led discussion groups on application of best practices regarding course promotion and visibility, participant retention, training course quality, KPI prioritization.
<b>10:30 – 11:00</b>	<b>Coffee break</b>	
<b>11:00-12:30</b>	<p><b>DTC models of operation</b> DTCs will share information about their operating models in small group discussions, focusing on practical information related to all aspects of training delivery.</p> <p><b>Location:</b> CTC training centre. Following this session DTC participants will return to the workshop venue for lunch.</p>	<p><b>ATC best practices (continued)</b> Continuation of the session which focuses on application of best practices regarding course promotion and visibility, participant retention, training course quality, KPI prioritization.</p>
<b>12:30 – 14:00</b>	<b>Lunch break</b>	
<b>14:00-15:30</b>	<p><b>Face-to-face training: best practices (Joint ATC-DTC session)</b> Lessons learned from designing training (quality assurance, etc), organising learning activities and documenting/delivering success stories will be covered in this session.</p>	
<b>15:30 – 16:00</b>	<b>Coffee break</b>	
	<b>DTC</b>	<b>ATC</b>
<b>16:00 - 17:00</b>	<p><b>DTCI impact assessment: overview and group activity</b> This session will introduce DTCs to the impact assessment methodology developed by ITU and piloted with one DTC.</p>	<p><b>Collaboration within the ATC network</b> Showcasing the first ATC-to-ATC collaboration: topic, process, lessons learned. Identify topics and areas of interest to foster future collaborations within the ATC network.</p>

<b>TBD</b>	<b>Dinner: “Dominican evening”</b>	
<b>Time</b>	<b>Day 3: Thursday, 12 June 2025</b>	
	<b>DTC</b>	<b>ATC</b>
<b>09:00 – 10:30</b>	<p><b>DTCI operating guidelines updates</b> An overview of the DTCI operating guidelines updates will be shared with DTCs. The session will include a discussion on performance assessment of the DTCs.</p> <p><b>Consultation sessions with ITU and Cisco</b> One-to-one conversations with ITU and/or Cisco staff, during which DTC representatives will present their training plans, concept notes, reports, and unpack challenges related to planning and implementation. The session will also provide for simultaneous bilateral discussions between the DTCs and DTCI partners.</p>	<p><b>ITU Academy updates</b> Update on latest developments of the ITU Academy platform (design, coordinator-focused features, interface changes). Announce roadmap of upcoming developments for 2025.</p>
<b>10:30 – 11:00</b>	<b>Coffee break</b>	
<b>11:00 - 12:30</b>	<b>Consultation sessions with ITU and Cisco (continued)</b>	<p><b>Next steps for the ATC network</b> Announce calendar of upcoming courses, kickstart the planning process for 2026.</p>
<b>12:30 – 14:00</b>	<b>Lunch break</b>	
<b>14:00-15:30</b>	<b>Future of digital skills training (Joint ATC-DTC session)</b>	

	This working session will explore the market for emerging digital skills needs. The discussions will focus on core needs at basic, intermediate and advanced levels.	
<b>15:30 – 16:00</b>	<b>Coffee break</b>	
	<b>DTC</b>	<b>ATC</b>
<b>16:00 – 17:00</b>	<b>Evaluation (feedback)</b> <b>Open mic main takeaways</b> <b>Closing</b>	