



ITU Centres of Excellence Network for Africa
African Advanced Level Telecommunications Institute (AFRALTI)
Face-to-Face Training Course on
Digital Broadcasting Masterclass
Nairobi, Kenya
4-8 May, 2020

DELEGATES INFORMATION

1. TRAINING VENUE

This training is under the International Telecommunications Union (ITU) Centre of Excellence for Africa program “**Digital Broadcasting Masterclass**” will be held from **4-8 May 2020** at AFRALTI main campus. (www.afralti.org).

2. HOTEL ACCOMMODATION

AFRALTI has an 80-room Guest House and will be glad to host all the delegates. Participants are responsible for meeting their accommodation costs at a rate of US\$35.00 for a single room for bed and breakfast. Delegates who may want to stay in other hotels are encouraged to book directly and avail their booking information to the local secretariat.

3. VISA

All travelers to Kenya must be in possession of a valid passport issued and recognized by their governments.

Nationals of East African Partner States holding valid passports and other acceptable travel documents may be issued with a visitor’s pass on arrival at a port of entry into Kenya valid for six Months. Travellers entering Kenya by road are advised to pass through the gazetted entry points and report immediately to an Immigration Officer.

However, citizens from countries outside the region should note that visas are issued at Kenyan Missions abroad and also at entry/exit points. The duration for the visitor’s visa varies depending on the length of stay. Here below are the applicable visa fees:

VISA FEES

- i. Transit Visa: US\$20
- ii. Referral Visa: US\$10
- iii. Ordinary/Single Journey Entry Visa: US\$50
- iv. Multiple Journey Visa (for all nationalities): US\$100

NB. All Visa Fees are Payable in US Dollars ONLY (for all nationalities)

For complete details of visa requirements, participants are advised to consult the web site of the Ministry of Immigration and Registration of Persons of the Republic of Kenya at: <http://www.immigration.go.ke/>. Enquiries can also be addressed to a Kenyan Embassy or Consulate in the countries of residence. If a referral visa is required, participants are requested to obtain this official document prior to travelling to Kenya.

4. AIR TRAVEL

The Jomo Kenyatta International Airport (JKIA) is the main airport in Nairobi. It is the largest and busiest airport in East and Central Africa. It serves as a transit hub for major airlines as well as the gateway for visitors to Africa's treasured game parks, cultural heritage, scenic landscapes and business opportunities. The airport also serves as a major cargo centre for both inbound and outbound goods.

JKIA is situated in Nairobi, 20 minutes from the Central Business District. Most major hotels in Nairobi have their stations at the arrival terminal for facilitation of guests on arrival. Its connectivity to the rest of the world is also enhanced by the presence of the world's popular airlines.

5. TRAVEL AND TRANSPORT

Participants are responsible for making their travel arrangements. All travel information, including flight number, arrival and departure dates and times should be forwarded to the organizing committee whose contact is provided in the registration form which is on the event website, <http://www.afralti.org>. The host will provide transport to delegates as follows:

- a) On arrival and departure from & to the Jomo Kenyatta International Airport.
- b) During any social events organized for the delegates.

6. CLIMATE

Kenya enjoys a pleasant tropical climate and the anticipated average temperatures in the month of **May** should be around **13 to 23** degrees celcius.

7. LOCAL TIME

GMT +3 hours

8. CURRENCY, BANKS AND CREDIT CARDS

The unit of currency is the Kenya Shilling (Ksh). The indicative exchange rates, as at 21st December 2020 is:

Key CBK Indicative Exchange Rates

| | |
|-----------|----------|
| US DOLLAR | 101.0971 |
| STG POUND | 131.4374 |
| EURO | 112.0218 |

More details at <https://www.centralbank.go.ke/>

Please note that these rates are subject to change

- Major international credit cards are widely accepted for transactions.
- Banks are open from 0900hrs to 1600hrs Monday through Friday.
- Forex Bureaus located in different parts of the city are open from 9:00hrs to 16.00hrs Monday through Friday.
- Mobile money transfer (e-banking) is offered by the three telecommunications operators: Safaricom Limited, Airtel Limited and, Telkom Kenya.
- Money transfer services from Western Union and Money Gram are also available in most banks.

9. ELECTRICITY

The Electricity supply in Kenya is 240 Volts with frequency of 50 Hertz and the electricity plugs are 13 Amp, with the square pin used in most premises.

10. HEALTH INFORMATION FOR TRAVELERS TO KENYA

Before visiting Kenya, you may need requisite vaccinations and medications for vaccine-preventable diseases and other diseases you might be at risk of at your destination. Note that your doctor or health-care provider will determine what you will need, depending on factors such as your health and immunization history, areas of the country you will be visiting, and planned activities.

For utmost benefit, it is advisable to visit a health-care provider at least 4–6 weeks before your trip, to allow time for your vaccines to take effect and to start on medication to prevent malaria, if required. Even if you have less than 4 weeks before you leave, it's recommended that you consult a health-care provider for needed vaccines, anti-malaria drugs and other medications and information on how to protect yourself from illness and injury while traveling.

VISITORS ARE ADVISED TO HAVE YELLOW FEVER VACCINATION.

CONTACTS:

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