ITU Centre of Excellence Network for Asia-Pacific Region

Advanced Level Telecom Training Centre
Face-to-face Training Course on
IoT applications and IoT Security Aspects
Ghaziabad (Near Delhi), India
9ᵗʰ – 13ᵗʰDecember, 2019
INFORMATION NOTE

1.   INTRODUCTION

The ITU Centre of Excellence face-to-face training course on **IoT Applications and IoT Security Aspects** will be organized jointly by the International Telecommunication Union and the Advanced Level Telecom Training Centre (ALTTC) as part of the IOT program under the auspices of the ITU Centre of Excellence for Asia-Pacific.

2.   VENUE OF THE TRAINING

Advanced Level Telecom Training Center (ALTTC), Ghaziabad (Near Delhi), Uttar Pradesh, India.

3.   COORDINATORS

INSTITUTE COORDINATOR	ITU COORDINATOR
Mr. Subhash Chand Principal General Manager ALTTC, Raj Nagar, Ghaziabad, UP, INDIA -201002; subhash.iitr83@gmail.com +91 120 2755122 (Works); +91 9868202123 (Mobile) **Training coordinators:** **Ms. Suresh Devi** DGM (IT) ALTTC, Raj Nagar, Ghaziabad, UP, INDIA -201002 sureshdevi7009@gmail.com (Email) +91 9412739242(Mobile) **Mr. Nitin Garg** AGM (IT) ALTTC, Raj Nagar, Ghaziabad, UP, INDIA -201002 mail.garg77@gmail.com +91 120 2755625 (Works) +91 9412000810 (Mobile)	**Mr. Ashish Narayan** Program Coordinator, ITU Regional Office for Asia-Pacific 5th Floor, Thailand Post Training Centre, 111 Moo3 Chaengwattana Road, Laksi Bangkok 10210,Thailand ashish.narayan@itu.int +66 257 500 55 (Works) +66 257 535 07 (Fax)

4. REGISTRATION

Registration is required to be completed online on the ITU Academy portal at http://academy.itu.int and submit through email to **Ms. Suresh Devi** DGM (IT) (sureshdevi7009@gmail.com), **Mr. Nitin Garg** AGM (IT) (mail.garg77@gmail.com) and to Mr. Ashish Narayan (ashish.narayan@itu.int).

5. VISA FORMALITIES

- For visa requests, participants are advised to visit and consult Indian Embassy in their country.
- If required, participants can be assisted by ALTTC, BSNL, Ghaziabad by providing an invitation letter to support VISA. It will be provided once ITU confirms the nomination of the candidate and there is request from the ITU and participants.
- E-Visa: Details can be obtained from https://indianvisaonline.gov.in/visa/tvoa.html.

6. ACCOMMODATION

Rates for Lodging and Boarding at ALTTC, Ghaziabad are as follows. ALTTC Hostel Accommodation- J.C. Bose Hostel (within ALTTC Campus).

The charge of JC Bose hostel is as follows:

Name of the Hostel	Per Day charges (Inclusive of taxes)
JC Bose Hostel ALTTC Campus Ghaziabad, UP - 201 002	With all meals included
	INR 3300 per day

7. HOTEL ACCOMMODATION

Fortune Inn Grazia (around 500 m from training venue) (https://www.fortunehotels.in/ghaziabad-fortune-inn-grazia.dh.3) Address: Plot No.1, ALT Road, Sector-23, Ghaziabad, UP 201002. Phone: +91 120 398 8442
Citrus Hotel (around 2 Km from training venue) Address: C - 2, Mahaluxmi Mall, Raj Nagar District Centre, UP 201002, Phone: +91 120 450 1050
Country Inn and Suites– Sahibabad (around 15 Km from training venue) (https://www.countryinns.com/hotels/rates/indsahi/new) Address: 64/6, Site-Iv, Sahibabad, Ghaziabad, Uttar Pradesh 201010. Phone: +91 120 418 0000
Radisson Blu – Kaushambi (around 20 km from training venue) (https://www.radissonblu.com/en/hotel-kaushambi) Address: H-3, Modipon Vihar, Sector 14, Kaushambi, Ghaziabad, Uttar Pradesh 201010. Phone: +91 120 473 6200

Participants are requested to make reservation in hotels suggested above or any other hotel of their choice and convenience. In case any assistance is required, the training coordinators may be contacted.

8. DETAILS OF ARRIVAL AND TRANSPORT

Pick up and Drop arrangement from / to the Indira Gandhi International Airport, New Delhi shall be at the cost of INR 10,000 (Indian Rupees Ten Thousand Only). This payment can be made at ALTTC, Ghaziabad. Please fill Annex II-C and return to the organizers.

9.   CURRENCY

The Indian currency is Indian Rupees INR. 1 USD = 71.3934 INR - US Dollar to Indian Rupee Conversion (date 30th September 2019)
Source: https://www.xe.com/currencyconverter/convert/?Amount=1&From=USD&To=INR

10.   ELECTRICAL APPLIANCES

- The voltage in India is 220 volts.

- Type of electricity plugs used

11.   LANGUAGES

- The course will be conducted in English.

12.   SECURITY

The City, Ghaziabad, is peaceful in view of law and order situation. This is part of National Capital Region (Nearby New Delhi, Capital of India.). Frequent police/ security Mobile vans are seen to assist people in the city. Trainees are advised to always carry their I-Card and visa papers.

13. MEDICAL AND HEALTH

Emergency medical Facilities at ALTTC, Ghaziabad:

There is Government Hospital near the training centre, ALTTC, Ghaziabad at walking distance. Very near to training centre, there is a private hospital (Gargi hospital), where trainees in emergency can avail paid medical facilities. Emergency doctor's service at call can be availed by trainees at their own cost. All medical expenses has to be borne by participants them self. However, ALTTC will assist them in getting best medical facilities.

Drinking water: It is advisable for visitors to always drink bottled mineral water having ISI Mark. In training Centre, there is provision of both RO and bottled water.

Participants are advised to avoid street food and open water, supplied by street vendors. It is advisable to bring antibacterial hand-wipes with you.

13.   WEATHER

The overall weather of Ghaziabad is pleasant and comfortable and the climate here is normal and clear sky in the month of December.

14.   INTERNET

At ALTTC training Centre, the Internet is available in hostel while classrooms are Wi-Fi enabled. It is secured and managed by ALTTC IT Team.

ITU CoE Face to Face Training Programme
IoT Applications for all and IoT Security Aspects"
9th – 13thDecember, 2019
ALTTC, Ghaziabad, India

To be returned through email to:
Ms. Suresh Devi DGM (IT) (sureshdevi7009@gmail.com),
Mr. Nitin Garg AGM (IT) (mail.garg77@gmail.com)
CC: Mr. **Ashish Narayan** (ashish.narayan@itu.int)

Before 5th December 2019

Name: (As per Passport)	TITLE FIRST NAME		MIDDLE NAME	
	LAST NAME			
Passport No. (If applicable)			Nationality	
Email ID				
Fee Paid	☐ US Dollar 275		☐ Indian Rupee 19,100/- (Excluding taxes)	
Mode of Payment	☐ Online		☐ Bank Transfer	
Transaction Reference No.				
Date and Time of Transaction				

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<tr><td colspan="2">ACCOMMODATION RESERVATION / PICKUP-DROP ARRANGEMENT</td></tr>
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To be returned through email to:
Ms. Suresh Devi DGM (IT) (sureshdevi7009@gmail.com),
Mr. Nitin Garg AGM (IT) (mail.garg77@gmail.com)

Before 20th November 2019

Please complete the form below using CAPITAL LETTERS

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(As per Passport)</td>
<td>TITLE   FIRST NAME</td>
<td colspan="3">MIDDLE NAME</td>
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<td>LAST NAME</td>
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<tr>
<td>Date of Birth</td>
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<td>Gender</td>
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☐ FEMALE</td>
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<td>Nationality</td>
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<td>Contact No.</td>
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<td>Name of the Organisation</td>
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<td>Accommodation Reservation</td>
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<td colspan="2">☐ Hotel / Own Arrangement</td>
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