



Telecommunication  
Development Bureau (BDT)  
Regional Office for Asia and the Pacific

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Administrations of ITU Member States,  
Regulators, Sector Members,  
Academia in Asia and the Pacific

**Subject: ITU Asia-Pacific Centre of Excellence face-to-face training course on “Conformity and Interoperability relating to Smart City”, 18 -21 September 2019, Guangzhou, China**

Dear Sir/Madam,

I am pleased to invite your organization to participate in the face-to-face training course on **“Conformity and Interoperability (C&I) relating to Smart City”** to be held in **Guangzhou, China** from **18 to 21 September 2019**. The training is organized jointly by the International Telecommunication Union (ITU) and the China Academy of Information and Communications Technology (CAICT) as part of the Conformity and Interoperability programme under the auspices of the ITU Centres of Excellence for the Asia-Pacific region. The training will be delivered in English.

The training course is designed to enhance strategic understanding of the participants on:

1. ITU’s work in the area of conformity and interoperability and its implementation mechanism
2. Conformity assessment principles
3. A typical global certification system
4. Country experiences on C&I implementation and assessment.

The training will also enable participants to undertake and analyse the test specifications thereby helping in reducing the standardization gap and enhancing human capacity. Detailed information on this training course is described in the course outline, which can also be downloaded from the ITU Academy portal at the following link: <https://academy.itu.int/index.php/training-courses/full-catalogue/conformity-and-interoperability-relating-smart-city>

This training targets ICT professional managers and engineers, ICT decision makers, managers, equipment suppliers and operators. It will also be of interest to those seeking to understand the benefits of conformity and interoperability in the context of smart cities. Basic knowledge of ICT is required.

Interested participants should register by completing the registration form available at the afore mentioned link and sending it to the e-mail addresses mentioned therein. Additionally, participants are also required to complete the online registration on the ITU Academy portal at the latest by **18 August 2019**.

The training course is offered free of charge. However, participants are expected to cover their own costs of transport, stay, meals, insurance, incidentals, etc. Additional information on the training, such as the information note for participants and recommended hotel, is also available on the ITU Academy portal and at <http://www.itu.int/itu-d/asp>.

Mr. S. Ismail Shah ([ismail.shah@itu.int](mailto:ismail.shah@itu.int)), ITU Area Representative for Southeast Asia and other Member States in Asia and the Pacific, and Miss Wei Jin ([weijin@caict.ac.cn](mailto:weijin@caict.ac.cn)) are at your full disposal should you require any information.

I look forward to your active participation in the course.

Yours faithfully,

[original signed]

Ioane Koroivuki  
Regional Director