



**Telecommunication Development Bureau (BDT)  
Regional Office for CIS Region**

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Moscow, 17 June 2019

- Administrations of ITU Member States
- Regulators, ITU-D Sector Members and Academia from CIS Region

**Subject: ITU Centres of Excellence face-to-face training course on Information Technology Basics, Bishkek, Kyrgyz Republic, 1-5 July 2019**

Dear Sir/Madam,

I am pleased to invite your organization to participate in the face-to-face training course on Information Technology Basics to be held in Bishkek, Kyrgyz Republic from 1 to 5 July 2019. This training is organized jointly by the International Telecommunication Union and the Institute of Electronics and Telecommunications of the Kyrgyz State Technical University named after Iskhak Razzakov as part of the Digital Inclusion programme under the auspices of the ITU Centres of Excellence for CIS Region. The training will be delivered in Russian.

This training course aims to introduce participants to the basics of digital literacy and internet technologies, cyber security and confidence, as well as practice run of office programs.

Detailed information on this training course is described in the course outline which can be downloaded from the ITU Academy Portal at the following link: <http://academy.itu.int/>.

The course is targeted to different categories of participants, including children and older persons, who need to obtain computing skills and Internet experience. It is also of interest to employees of ministries, state and municipal bodies, who need to learn basics of digital literacy.

Registration should be made online at the aforementioned link **no later than 2 July 2019**. Payment details are specified in the course outline.

Additional information on this training course, such as an information note for participants, including a list of recommended hotels, is available at the ITU Academy Portal at <http://academy.itu.int/>.

Ainura Sadyrbayeva, Chief Specialist, Advanced Training Faculty, Institute of Electronics and Telecommunications (email: [sad.ainura@mail.ru](mailto:sad.ainura@mail.ru) , telephone: +996 555 78 58 88) is at your full disposal should you require any information.

We look forward to your active participation in this training course.

Yours faithfully,

[ Original signed ]

Kirill Oparin  
Head  
Regional Office for CIS Region