



Annexure – II

ITU Centres of Excellence Network for Asia-Pacific Region

Advanced Level Telecom Training Centre FACE-TO-FACE Training Course on

EVOLUTION AND EMERGING TREND OF BROADBAND ACCESS TECHNOLOGIES

Ghaziabad (Near Delhi), India

20-24 May 2019

INFORMATION NOTE

1. INTRODUCTION

The ITU Centre of Excellence face-to-face training course on “**EVOLUTION AND EMERGING TREND OF BROADBAND ACCESS TECHNOLOGIES**”, 20-24 May 2019, ALTTC (CoE), India will be organized jointly by the International Telecommunication Union and the Advanced Level Telecom Training Centre (ALTTC) as part of the Wireless and Fixed Broadband programme under the auspices of the ITU Centre of Excellence for Asia-Pacific.

2. VENUE OF THE TRAINING

Advanced Level Telecom Training Center (ALTTC), Ghaziabad (Near Delhi), Uttar Pradesh, India

3. COORDINATORS

<u>INSTITUTE COORDINATOR</u>	<u>ITU COORDINATOR</u>
<p>Mr. Subhash Chand Principal General Manager ALTTC, Raj Nagar, Ghaziabad, UP, INDIA -201002; subhash.iitr83@gmail.com +91 120 2755122 (Works); +91 9868202123 (Mobile)</p> <p>Mr. Manoj Kumar Mishra DGM (BB), ALTTC, Raj Nagar, Ghaziabad, UP, INDIA - 201002; dgm.bberp.alttc@gmail.com (Email) +91 9412739234(Mobile)</p> <p>Mr. Anand Kumar AGM (BB), ALTTC, Raj Nagar, Ghaziabad, UP, INDIA - 201002; anandkumarbsn121@gmail.com +91 120 2755040 (Works), +91 94127 39248 (Mobile)</p>	<p>Mr. Ashish Narayan Program Coordinator, ITU Regional Office for Asia-Pacific 5th Floor, Thailand Post Training Centre, 111 Moo3 Chaengwattana Road, Laksi Bangkok 10210,Thailand ashish.narayan@itu.int +66 257 500 55 (Works) +66 257 535 07 (Fax)</p>

4. REGISTRATION

Registration is online

https://academy.itu.int/index.php?option=com_joomdle&view=coursecategoryextended&cat_id=&course_id=1717:evolution-and-emerging-trend-of-broadband-access-technologies&Itemid=476&lang=en
(<http://academy.itu.in>). Please also provide the registration form at Annex II-A and II B and submit

through email to Mr. Manoj Kumar Mishra (dgm.bberp.alttc@gmail.com), Mr. Anand Kumar (anandkumarbsnl21@gmail.com) and to Mr. Ashish Narayan (ashish.narayan@itu.int).

5. VISA FORMALITIES

For Visa, participants are advised to visit and consult Indian Embassy in that particular country of participants. Participants if require, can be assisted by ALTTC , BSNL, Ghaziabad by providing them with invitation support letter for obtaining VISA. It is provided once ITU confirms the nomination of the candidate and there is request from ITU and Participants.

E Visa: There is also a possibility to obtain e-Visa for eligible countries. Details are available at <https://indianvisaonline.gov.in/visa/tvoa.html>.

6. ACCOMMODATION

Rates for Lodging and Boarding at ALTTC, Ghaziabad are as follows.

HOTEL ACCOMMODATION

Fortune Inn Grazia (around 500 m from training venue) (https://www.fortunehotels.in/ghaziabad-fortune-inn-grazia.dh.3) Address: Plot No.1, ALT Road, Sector-23, Ghaziabad, UP 201002. Phone: +91 120 398 8442
Citrus Hotel (around 2 Km from training venue) Address: C - 2, Mahaluxmi Mall, Raj Nagar District Centre, UP 201002, Phone: +91 120 450 105
Country Inn and Suites– Sahibabad (around 15 Km from training venue) (https://www.countryinns.com/hotels/rates/indsahi/new) Address: 64/6, Site-Iv, Sahibabad, Ghaziabad, Uttar Pradesh 201010. Phone: +91 120 418 0000
Radisson Blu – Kaushambi (around 20 km from training venue) (https://www.radissonblu.com/en/hotel-kaushambi) Address: H-3, Modipon Vihar, Sector 14, Kaushambi, Ghaziabad, Uttar Pradesh 201010. Phone: +91 120 473 6200

ALTTC Hostel Accommodation- J.C. Bose Hostel (within ALTTC Campus). The charge of JC Bose hostel is as follows:

Name of the Hostel	Per Day charges (Inclusive of taxes)
JC Bose Hostel ALTTC Campus Ghaziabad, UP - 201 002	With all meals included
	INR 3300 per day

Participants are requested to make reservation in hotels suggested above or any other hotel of their choice and convenience. In case any assistance is required, the training coordinators may be contacted.

7. DETAILS OF ARRIVAL AND TRANSPORT

Pick up and Drop arrangement from / to the Indira Gandhi International Airport, New Delhi shall be at the cost of INR 10,000 (Indian Rupees Ten Thousand Only). This payment can be made at ALTTC, Ghaziabad. Please fill Annex II-C and return to the organizers.

8. CURRENCY

The Indian currency is Indian Rupees INR. 1 USD = 71.0440 INR US Dollar to Indian Rupee Conversion (date 24 Feb 2019)

Source: <https://www.xe.com/currencyconverter/convert/?Amount=1&From=USD&To=INR>

9. ELECTRICAL APPLIANCES

- The voltage in India is 220 volts.
- Type of electricity plugs used



10. LANGUAGES

The course will be conducted in English.

11. SECURITY

The City, Ghaziabad, is peaceful in view of law and order situation. This is part of National Capital Region (Near by New Delhi, Capital of India.) For the purpose of law and order in the district there is police organisation which is headed by a Senior Superintendent of Police. Frequent police/ security Mobile vans are seen to assist people in the city. However, it is advised to participants not to move alone in night in order to avoid any unpleasant situation. Trainees are advised to always carry their I-Card and visa papers. By and large, Ghaziabad is safe and secure.

12. MEDICAL AND HEALTH

There is no medical insurance provided by the organizers

Emergency medical facilities at ALTTC, Ghaziabad: There is Government Hospital near the training centre, ALTTC, Ghaziabad. Very near to training centre, there is a private Hospital named Gargi hospital, where trainees in emergency can avail paid medical facilities. Emergency doctor's service at call can be availed by trainees at their own cost. All medical expenses has to be beard by participants them self. However, ALTTC will assist them in getting best medical facilities.

It is advisable for visitors to always drink bottled mineral water having ISI Mark. In training Centre, there is provision of both RO and bottled water. Trainees are advised to avoid street food and open water, supplied by street vendors. It is advisable to bring antibacterial hand-wipes with you.

13. WEATHER

The overall weather of Ghaziabad is pleasant and comfortable. Ghaziabad experiences summer, monsoon and winter and the best time to visit this city is from October to March.

Summer in Ghaziabad: Ghaziabad's hot and humid summers begin in May and end in July. June is the hottest month with the average maximum temperature soaring to around 38° C.

Monsoon in Ghaziabad: Monsoons take place in the months of July and August. These months bring a good amount of rainfall with July receiving maximum rains.

Winter in Ghaziabad: Winters are chilly and carry on from November to the end of January. It is a good time for sightseeing and general tourist activities.

The climate is mild, and generally warm and temperate. The average annual temperature is 25.1 °C in Ghaziabad. The average annual rainfall is 810 mm.

14. INTERNET

At training Centre ALTTC, BSNL, Ghaziabad Internet is available. Hostel and Classrooms are wifi enabled and internet facilities can be availed. It is secured and looked by our IT Team.



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 20-24 May 2019



ALTTC, Ghaziabad, India

REGISTRATION FORM

To be returned through email to:
 Mr. Manoj Kumar Mishra (dgm.bberp.alttc@gmail.com) and
 Mr. Anand Kumar (anandkumarbsnl21@gmail.com)
 CC: Mr. Ashish Narayan (ashish.narayan@itu.int)

Before 25th April 2019

Please complete the form below using CAPITAL LETTERS

Name: (As per Passport)	TITLE FIRST NAME		
	MIDDLE NAME		
	LAST NAME		
Designation / Position Title			
Date of Birth		Gender	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
Passport No. (If applicable)		Nationality	
Email ID			
Contact No.			
Name of the Organisation			
Organisation Address	Country: Telephone No.: Fax No.: Email ID:		
Accommodation Arrangement	JC Bose Hostel, ALTTC	Hotel	own arrangement
Pick / Drop from Airport	Required		Not Required

Note: International participants are requested to provide scanned copy of Passport along with registration form.



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FEE PAYMENT DETAIL (IF PAID TO ALTTC)

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 Mr. Anand Kumar (anandkumarbsnl21@gmail.com)
 CC: Mr. Ashish Narayan (ashish.narayan@itu.int)

Before 25th April 2019

Name: (As per Passport)	TITLE	FIRST NAME	MIDDLE NAME
	LAST NAME		
Passport No. (If applicable)		Nationality	
Email ID			
Fee Paid	<input type="checkbox"/> US Dollar 275	<input type="checkbox"/> Indian Rupee 19,580	
Mode of Payment	<input type="checkbox"/> Online	<input type="checkbox"/> Bank Transfer	
Transaction Reference No.			
Date and Time of Transaction			



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ACCOMMODATION RESERVATION / PICKUP-DROP ARRANGEMENT

To be returned through email to:
 Mr. Manoj Kumar Mishra (dgm.bberp.alttc@gmail.com) and
 Mr. Anand Kumar (anandkumarbsnl21@gmail.com)

Before 25th April 2019

Please complete the form below using CAPITAL LETTERS

Name: (As per Passport)	TITLE	FIRST NAME	MIDDLE NAME		
	LAST NAME				
Date of Birth	DD / MM / YYYY		Gender	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
Passport No. (If applicable)			Nationality		
Email ID					
Contact No.					
Name of the Organisation					
Accommodation Reservation	<input type="checkbox"/> JC Bose Hostel, ALTTC		<input type="checkbox"/> Hotel / Own Arrangement		
Date of Arrival	DD/MM/YYYY	Flight No.		Time	
Date of Departure	DD/MM/YYYY	Flight No.		Time	
Pick / Drop from Airport	Required		Not Required		