

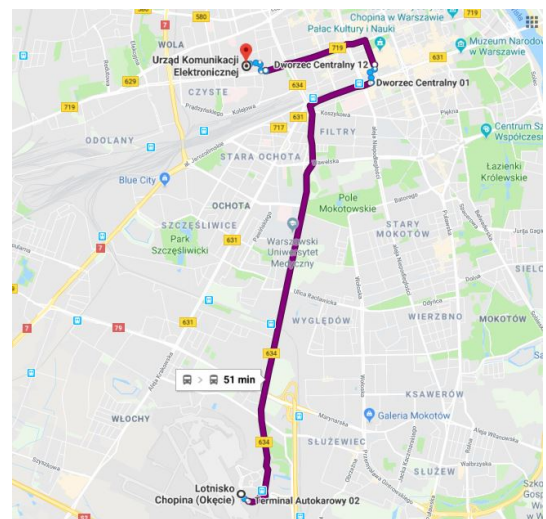
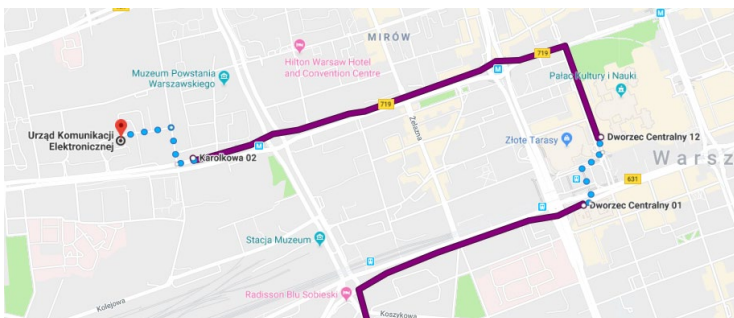
# 1st Meeting of the ITU Center of Excellence (CoE) Steering Committees for Europe and CIS Regions

Warsaw, Poland  
7-8 February 2019

## PRACTICAL INFORMATION

### 1. Venue

Office of Electronic Communications (UKE)  
7/9 Giełdowa Street  
01-211 Warsaw  
Conference room: 0.01 (ground floor)



### 2. Languages of the Meeting

Meeting will benefit from simultaneous interpretation for English and Russian.

### 3. Documentation

Meeting will benefit from simultaneous interpretation services in English and Russian. Further information Please note that this meeting will be paperless. Documentation of the meeting, including the draft programme, input documents, presentations and other related information will be posted at [https://academy.itu.int/index.php?option=com\\_content&view=article&id=252&Itemid=674&lang=en](https://academy.itu.int/index.php?option=com_content&view=article&id=252&Itemid=674&lang=en)

## 4. Visa

A list of countries requiring a Visa to enter Poland can be found on the website of the Ministry of Foreign Affairs: [https://www.msz.gov.pl/en/travel\\_to\\_poland/visa/](https://www.msz.gov.pl/en/travel_to_poland/visa/)

## 5. Transport

Participants are kindly requested to make their own international travel arrangements to and from Warsaw, as well as during the Meeting.

### Taxi service

We advise you to use taxi services offered at Chopin Airport. Taxi tariffs should be clearly displayed in the car window. The taxi fare from the airport to UKE is approx. 40 PLN (10 Euro) and 30 minutes ride.

We recommend two taxi corporations:

ELE TAXI

Phone: +48 22 811 11 11

SAWA TAXI

Phone: +48 22 644 44 44

You can also order a ride using services like: TAXIFY, MYTAXI or UBER.

### Public transport

As for the public transportation, please visit the following link: <http://www.ztm.waw.pl/index.php?l=2>.

Bus No 175 operates between Warsaw Chopin Airport and City Center, it runs daily between 04:27 - 22:58.

Route: Take the bus 175 from the Chopin Airport to City Centre (Central Railway Station), then change to bus 109 goes in the direction "Os.Górczewska" or bus 171 goes in the direction "Chomiczówka". Get off on the "Karolkowa" bus stop. UKE is in walking distance (aprox. 5 min.).

It is a very useful page for checking travel options in the city, where you can plan your trip on your own (if the page doesn't appear in English, you may switch the language in settings. Click the sprocket wheel in the upper right corner) - <https://jakdojade.pl/>

Tram and bus tickets are available in ticket machines.

Tickets prices:

4.40 PLN - one ride,

3.40 PLN - up to 60 minutes,

7.00 PLN - up to 90 minutes,

15,00 PLN - up to 24hrs

## 6. Hotels

Hotels nearby the venue:

### THE WESTIN WARSAW

<http://www.westin.pl/en>

21 Jana Pawla II Ave.

Warsaw 00-854

Phone: +48 22 450 8000

Email: warsaw@westin.com

### INTERCONTINENTAL WARSAW

[http://www.ihg.com/intercontinental/hotels/gb/en/warsaw/wrsha/hoteldetail#scmisc=nav\\_hoteldetail\\_ic](http://www.ihg.com/intercontinental/hotels/gb/en/warsaw/wrsha/hoteldetail#scmisc=nav_hoteldetail_ic)

49 Emilii Plater St.

Warsaw 00-125

Phone: +48 22 328 8888

### RADISSON BLU CENTRUM HOTEL

<https://www.radissonblu.com/pl/hotel-warsaw>

24 Grzybowska St.

Warsaw 00-132

Phone: +48 22 321 8888

Email: reservations.warsaw@radissonblu.com

### RADISSON BLU SOBIESKI HOTEL

<https://www.radissonblu.com/pl/sobieski-warsaw>

1 Plac Artura Zawiszy

Warsaw 02-025

Phone: +48 22 579 1000

### GOLDEN TULIP

<https://www.campanile.com/pl/hotels/campanile-varsovie-warszawa>

2 Towarowa St.

Warsaw 00-811

Phone: +48 223 072 337

### NOVOTEL WARSZAWA CENTRUM

<http://novotel-warszawa-centrum.hotel-warsaw.net/pl>

94/98 St. Marszałkowska 94/98

Warsaw 00-510

Phone: +48 22 59 60 000

### LEONARDO ROYAL HOTEL WARSAW

<http://www.jmhotels.pl/en>

45 Grzybowska St.

Warsaw 00-844

Phone: +48 22 278 88 88

E-mail: rezerwacja@jmhotels.pl

### **IBIS WARSZAWA STARE MIASTO**

<https://www.accorhotels.com/pl/hotel-3714-ibis-warszawa-stare-miasto-old-town/index.shtml>

2 Muranowska St.

Warsaw 00-209 Warszawa

Phone: +48 22 310 10 00

### **IBIS STYLES WARSZAWA CITY**

<https://www.accorhotels.com/pl/hotel-B0R2-ibis-styles-warszawa-city-/index.shtml>

43 Grzybowska St.

Warsaw 00-855

Phone: +48 22 48 83 300

## **7. Currency and payment methods**

The official Polish currency unit is zloty, abbreviated as PLN. The average currency rate in relation to Euro is 4.17 PLN for 1 EUR. Foreign currencies may be changed into Polish zlotys at banks, private exchange offices (called "kantor" in Polish) or hotels. Major travelers' cheques can be changed and all major credit cards are widely accepted. Official exchange rate of PLN against foreign currencies could be found on [www.nbp.pl/Kursy/KursyC.html](http://www.nbp.pl/Kursy/KursyC.html)

Credit Cards - The most hotels, restaurants, car rental agencies, department stores and shops are accepting major credit cards (American Express, Visa, Eurocard, Master Card).

## **8. WARSAW**

It is worth spending a few days in Warsaw and experience the unforgettable atmosphere of the city. Its diversity and richness means that there is something for everyone. Historic palaces and churches meet modern architecture, and cosy cafes compete with fashionable music-filled clubs. Regardless of the goal of your visit, Warsaw will make an impression upon you.

For more information about Warsaw and its richness go to <http://www.warsawtour.pl/en>

## **9. Others information**

### **Local time**

Polish local time is GMT+1 hour.

### **Weather**

According to the forecast, the weather may vary from 0 Celsius degrees in the day to -5 Celsius degrees in the night. Before your trip to Warsaw you can also check the numerical weather forecast here:

[http://www.meteo.pl/index\\_en.php](http://www.meteo.pl/index_en.php)

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(Forecast lenght 60 or 84 hours)

### Electric appliances

Poland uses 230 V, 50 Hz. Plugs are two-pin continental size (type E, the socket also works with plug C and plug F if it has an additional pinhole.