



International Telecommunication Union
REGIONAL OFFICE FOR AFRICA

Ref. ROA/ADD/AR/ma/L119/2016

Addis Ababa, 18th September 2016

To: Members States
ITU-D Sector Members
Regulators
Members of CoEs

Subject: **3rd Steering Committee Meeting of the Centres of Excellence Network for Africa, Abuja, Nigeria, 8 - 10 November 2016.**

Dear Sir/ Madam,

On behalf of the International Telecommunication Union (ITU), we would like to invite your organization to participate in the Third Steering Committee Meeting of the Centres of Excellence for Africa, to be held at **Transcorp Hilton Hotel, Abuja, Nigeria from 8 to 10 November 2016**. The meeting is kindly hosted by Digital Bridge Institute (DBI).

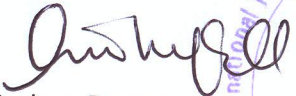
The objectives of this meeting are to review the implementation of the activities planned for 2016, make an assessment of the agreement for the cycle 2015 - 2018 and plan the activities for the remaining period of the cycle. The draft agenda (Annex 1) of the meeting is attached with this letter for your consideration.

You are invited to submit the name/s of representative/s from your organization to this meeting by completing the attached registration form (Annex 2) and return it by **24 October 2016** at the latest to Ms. Oumou Niang, e-mail oumou.niang@itu.int with a copy to Mr Yakubu Maitalata, ymaitalata@dbieducation.org.

More information including the list of proposed hotels and visa formalities can be found on the ITU Academy portal at: <http://academy.itu.int/>.

We look forward to your participation and invaluable contribution.

Yours faithfully,


Andrew Rugege
Regional Director for Africa and
Liaison to ECA and AUC



CC: Brahim Sanou, BDT Director

Annexes: 1. Draft agenda
2. Registration form