



**4th ITU ASIA PACIFIC CENTRES OF EXCELLENCE STEERING COMMITTEE
MEETING
12-13 December 2017
Bangkok, Thailand**



PARTICIPANT INFORMATION

1. VENUE OF THE TRAINING

Grande Centre Point Ploenchit Hotel
100 Wireless Road, Lumpini,
Patumwan, Bangkok
Tel: +66 (0)2 055 9000

2. ACCOMMODATION

Participants are requested to book his/her accommodation directly with the hotel as soon as possible for special rate and confirm the availability.

Grande Centre Point Hotel Ploenchit, Bangkok			
Address: 100 Wireless Road, Lumpini, Patumwan Bangkok 10500, Thailand			
Tel: 66 (2) 055 9000 Fax: 66 (2) 055 9090 website: www.grandecentrepointploenchit.com			
Email: rsvn_ploenchit@gcphotels.com cc: Chanyika.t@gcphotels.com			
Room Type	Room Rate/room/night		
Deluxe room (38 Sq. M) > Free Wi-Fi usage > Free Mini bar, refill daily > 20% discount at Rarinjinda Spa	Single Room	<input type="checkbox"/> Room with 1 Breakfast	Baht 2,996.-nett
	Twin Room	<input type="checkbox"/> Room with 2 Breakfast	Baht 3,317.-nett
	Extra bed	<input type="checkbox"/> Single bed with Breakfast	Baht 1,300.- nett
<i>The above rates are net inclusive of 10% service charge, 7% applicable government tax.</i>			

* Reservation form is attached at the end of this document.



3. VISA FORMALITIES

All participants entering Thailand must possess valid passports or accepted travel documents and need to check visa requirements before entering the country. Please check the visa with the nearest Thai Embassy. For more information please visit the website <http://www.mfa.go.th>.

4. DETAILS OF ARRIVAL AND TRANSPORT

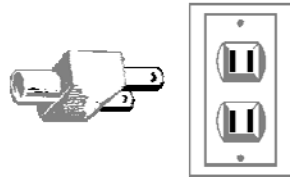
Participants are recommended to arrive at Suvarnabhumi International Airport, which is located 45 kilometres from the centre of Bangkok. More detailed information can be found on the following web site <http://www.suvarnabhumiairport.com/>. For your arrival at Suvarnabhumi International airport, **airport taxis and public taxis** can be easily found from point of entry to hotels. Airport taxis will cost more than public one. **All participants are requested to make their own travel arrangements** from airport and place of stay / to the venue.

5. CURRENCY

The currency exchange for Thai Baht to 1\$ USD is currently approximately 33-35 baht. Government and business offices are open from 8.30 to 16:30 hrs, Monday to Friday. Bank opens Monday to Friday from 9.00-15.30 hrs while the department stores open daily from 10.00-20.00 hrs.

6. ELECTRICAL APPLIANCES

The electric current is 220 volt AC throughout the country. The picture/diagram shows the type of main power plug used in Thailand so participants can bring the right adaptor for their electrical appliances. This plug and receptacle are technically known as NEMA 5-15 (North American 15 A/125 V grounded).



7. LANGUAGES

English is spoken in most hotels, shops and restaurants as well as in major tourist destinations

8. SECURITY

It is safe in Bangkok but however to travel at night time alone is sometimes not recommended.

9. WEATHER

The time in Bangkok is 7.00 ahead of Greenwich Mean Time (+7.00 GMT). **In December**, the temperature is between 25-30 degree Centigrade.

Have a safe trip & Welcome to Bangkok