



International Telecommunication Union (ITU)
Arab Regional Office

Ref. :018111

Cairo, 8 September 2016

Administrations of ITU Member States,
Regulators, ITU-D Sector Members and
Academia in the Arab Region

Subject: 3rd Steering Committee Meeting of ITU Arab CoEs Network
Rabat-Morocco, 10 - 11 November 2016

Dear Sir / Madam,

On Behalf of the International Telecommunication Union (ITU), I am pleased to invite your administration to participate in the 3rd Steering Committee meeting of the ITU Arab CoEs Network” to be held in Rabat-Morocco, from **10 (at 14:00) - 11 November 2016**. This meeting is kindly hosted by the “Institut National des Postes et Télécommunications (INPT)” and will be preceded by the ITU/Intel Regional Forum on Broadband and Universal Services, 8-10 November (12:00).

The tentative agenda of this meeting is:

1. Review the minutes of the last Steering Committee meeting;
2. Report on the Performance of the ITU Arab CoE Network activities for the 2016;
3. Operational aspects of the ITU Arab CoEs Network
4. Review of the implementation of the new CoE Strategy;
5. Opportunities and Challenges to improve the performance of the Network
6. The ITU Academy Platform; Development and upgrades;
7. Action Plan for the year 2017;
8. Any other business.

The meeting is for the Steering Committee (SC) members, but is also open for none SC members to attend as observers.

Registration for the meeting is done by completing the registration form available at the ITU Academy Portal at <http://academy.itu.int/>

At least before **01 November 2016**. Delegates should cover the expenses of their participation.

Additional information on this meeting, such as an information note for participants, including a list of recommended hotels, is also available at the ITU Academy Portal at the aforementioned link.



Should you require any further information, Eng. Mustafa Al Mahdi, Associate Programme Officer, ITU Arab Regional Office (mustafa-ahmed.al-mahdi@itu.int), and Mr. Abderrahman Rafi, Secretary General, INPT (rafi@inpt.ac.ma) are at your full disposal.

We look forward to your active participation and invaluable contribution.

Yours faithfully,

[Original signed]

Ebrahim AL HADDAD
Regional Director,
ITU Arab Regional Office