



2<sup>nd</sup> Steering Committee Meeting of the Centres of  
Excellence Network for Africa



Mauritius  
2 – 4 December 2015

**DRAFT AGENDA**

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Wednesday, 2 December Morning	TIME	Session 1 - Opening
	9:00 – 10:00	Registration and Welcoming Address from Mauritius authorities <ul style="list-style-type: none"> <li>• Welcome remarks by representative of EMTEL</li> <li>• Opening remarks by representative of the ITU</li> <li>• Official Opening speech by representative of Government of Mauritius</li> </ul>
	10:00 – 10:30	<b>Coffee break and group photo</b>
	10:30 – 11:00	<b>Session 2 – Working procedures</b> <ul style="list-style-type: none"> <li>• Approval of the Agenda and Working Time</li> <li>• Election of the Chairman of the Steering Committee</li> </ul>
	11:00 – 12:30	<b>Session 3 – Reporting on 2015 Activities</b> <ul style="list-style-type: none"> <li>• Report of the Outgoing Chairman of the Steering Committee</li> <li>• Review of the decisions and recommendations of the first steering committee.</li> <li>• CoEs reports and contributions to the implementation of 2015 Actions Plan</li> </ul>
		<b>Lunch 12:30 – 14:00</b>
<b>Afternoon</b>	14:00 – 15:30	<b>Session 4 – Reporting on 2015 (Cont)</b> <ul style="list-style-type: none"> <li>• CoEs reports and contributions to the implementation of 2015 Actions Plan ( Continuation )</li> </ul>
	15:30 – 16:00	<b>Coffee break</b>

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16:00 – 17:00	<b>Session 5 – Reporting on RDF</b>
	<ul style="list-style-type: none"> <li>• Presentation of the results of RDF Africa Meeting held in Dakar from September 7 to 9, 2015 : lessons to learn for CoEs for future regional initiatives</li> <li>• Presentation of HCB forum recommendations held in Cote d'Ivoire in 2015 : Lessons to learn for CoEs</li> </ul>

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**Thursday,  
3 December  
Morning**

<b>TIME</b>	<b>Session 6 – Assessment of CoE Strategy and program for 2016-2017</b>
09:00 – 10:00	<ul style="list-style-type: none"> <li>• Review of the implementation of the new CoE strategy</li> </ul>
10:00 – 10:30	<ul style="list-style-type: none"> <li>• Presentation on the developments on the ITU Academy</li> </ul>

10:30 – 11:00 **Coffee break**

	<b>Session 7 – Assessment of CoE Strategy and program for 2016-2017 (continuation)</b>
11:00 – 12:30	<ul style="list-style-type: none"> <li>• Development of the training program for 2016 by CoEs (cont.)</li> <li>• Elaboration of a business plan for each activity by CoEs</li> </ul> <p>(Elaboration and implementation of training activities; cost and budget; specifics and general objectives, content; quality of course; topics, etc...)</p>

**Lunch 12:30 – 14:00**

	<b>Session 8 – Budget for 2016</b>
14:00—15:30	Drawing up the Operational Plan and financial budget for 2016
15:30 – 16h00	<b>Coffee break</b>

	<b>Session 9 - Conclusions, AOB and Closing</b>
16:00 – 17:00	<p>Creation of synergy between CoEs training programs for network</p> <ul style="list-style-type: none"> <li>• Adoption of the final training programme</li> <li>• Adoption of the draft report and recommendations of the Steering committee</li> <li>• Date and place of the next meeting of the project of Centres of Excellence for Africa</li> <li>• Any other business</li> <li>• Approval of recommendations</li> <li>• Closing ceremony</li> </ul>

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Friday,	TIME	Session 10 of CoE -FR Steering Committee CISCO *
4 December Morning	9:30 – 12:30	<ul style="list-style-type: none"><li data-bbox="632 282 1158 309">• Presentation of CISCO Academy Centres</li><li data-bbox="632 338 1366 365">• Review of the training program of CISCO Academy Centre</li><li data-bbox="632 394 1493 461">• Strengthening of the collaboration between CISCO Academy Centre and the CoE.</li></ul> <p data-bbox="671 472 916 499"><b>Lunch 12:30 – 14:00</b></p>

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