



2ND ITU ASIA PACIFIC CENTRES OF EXCELLENCE STEERING COMMITTEE
MEETING
28-29 JANUARY 2016
BENGALURU, INDIA



सत्यमेव जयते
Department of Telecommunications
Ministry of Communications &
Information Technology
Government of India

ANNEX 1
DRAFT AGENDA

Day 1	28 January 2016
8:30-9:00	Registration
9:00-9:15	Opening Ceremony Mr. Ioane Koroivuki, Regional Director, ITU Regional Office for Asia and the Pacific Representative, Department of Telecommunication, India Approval of the Agenda and Working Time Statement by the Outgoing Chair of the Steering Committee
9:15-09:45	Session 1 : ITU Centres of Excellence Strategy and Processes <i>Objective: This session will brief the participants on the new ITU CoE strategy, the policies and procedures as well as the key expectations. It will discuss the implementation of the strategy over the next year of the implementation cycle.</i> Mr. Mike Nxele, HCB, BDT, ITU
09:45-10:00	Confirmation of the Chairman
10:00-10:15	Coffee break
10:15-11:00	Session 2: Performance of ITU ASP CoE Network and lessons learnt <i>Objective: This session will brief the participants on the performance of the ITU Asia-Pacific Centres of Excellence until 2015, key achievements and lessons learnt.</i> Mr. Ashish Narayan, Programme Coordinator, ITU Regional Office for Asia and the Pacific
11:00-12:30	Session 3: Presentation by ITU Asia-Pacific Centres of Excellence <i>Objective: This session will include presentations by the ITU Asia-Pacific Centres of Excellence (2015-2018) including their introduction, core capabilities, areas of interest and training plan for 2016.</i> Representatives from CoEs
1230-14:00	Lunch
14:00-14:45	Session 4: Presentation by Partners
14:45-15:30	Session 5: Presentation and Discussion on Operational Procedures <i>Objective: This session will include presentation on the implementation aspects of the Centres of Excellence following discussions on the implementation matters</i>

including the strategic direction of the ITU Asia-Pacific CoE 2016 onwards, induction of partners, constitution of the Steering Committee, the timetable of annual activities for 2016, development of content, quality assurance processes, promotion plan, pricing strategies, fees structure and financial procedures, new partnership opportunities amongst others.

Mr. Mike Nxele, Human Capacity Building Officer, BDT, ITU

Mr. Ashish Narayan, Programme Coordinator, ASP RO, ITU

All Participants

15:30-15:45 Coffee Break

15:45-16:30 Session 6: Presentation on Operational Procedures and Discussion (cont'd)
Objective: This session will include presentation on the implementation aspects of the Centres of Excellence following discussions on the implementation matters including the strategic direction of the ITU Asia-Pacific CoE 2016 onwards, induction of partners, constitution of the Steering Committee, the timetable of annual activities for 2016, development of content, quality assurance processes, promotion plan, pricing strategies, fees structure and financial procedures, new partnership opportunities amongst others.

Mr. Mike Nxele, Human Capacity Building Officer, BDT, ITU

Mr. Ashish Narayan, Programme Coordinator, ASP RO, ITU

All Participants

Day 2 29 January 2016

9:30-10:30 Session 7: Draft Report of the 2nd Steering Committee meeting
Objective: This session will discuss the draft report of the 2nd Steering Committee Meeting.

10:30-10:45 Coffee break

10:45-12:15 Session 8: Discussion and Adoption of the Report of the 2nd Steering Committee meeting
 - Next Steering Committee Meeting

12:15-12:30 Closing Ceremony

12:30-14:00 Lunch

14:00-18:00 Field Visit