

# Registration and payment information

## **Computer Aided Spectrum Management**

## **Training details**

**Modality:** Face to Face **Location:** Khartoum, Sudan

Dates: 17 Dec 2019 - 19 Dec 2019

Training fees: \$150.00 Language: Arabic, English

Registration deadline: 09 Dec 2019 Training code: 19WS24449ARB-A

Contact: Agab@sudatel.sd

#### **Training description**

The course overall objectives are: - The goal of using computer-aided techniques Spectrum Management - Computer Spectrum Automation techniques Its expected that upon completion of the training workshop, participants will be able to deal with: - Computer Spectrum Automation techniques - Spectrum management data and database management - Computer Spectrum Automation Systems acquisition - The goal of using computer-aided techniques. - Guidance to spectrum managers in organizations.

For more information about the training objectives, target population, entry requirements, methodology, evaluation and content, consult the page <a href="here">here</a>.

## How to register

In order to register for the training, participants should:

- 1. Create an ITU Academy account here
- 2. Register for the course here

### How to pay for the training

A training fee of USD 150.00 per participant is applied for this training course. Payment should be made via the online system using the link mentioned above for training course registration at <u>course page</u>.

Where it is not possible to make payment via the online system, select the option for offline payment to generate an invoice using the same link as above. Download the invoice to make a bank transfer to the ITU bank account shown below. Then send the proof of payment/copy of bank transfer slip and the invoice copy to <a href="https://document.com/Hcbmail@itu.int">Hcbmail@itu.int</a> and copy the course coordinator. All bank transaction fees must be <a href="mailto:borne-by-the-payer.">borne-by-the-payer.</a>

Failure to submit the above documents may result in the applicant not being registered for the training.

### **Group registration and payment**

Registration and payment for multiple people from an organization is possible through institutional contacts.

To become an institutional contact:

- 1. Go to your profile page by clicking on the "My account" button in the user menu and click on the "Apply to be an Institutional Contact" button
- 2. Fill in the required information and click "continue", a request will be created.
- 3. An ITU Academy manager will manually review this request and accept or deny it accordingly.
- 4. If accepted, you will find a new menu tab "Institutional Contact" appearing in the top bar. You can now request multiple seats in a course and assign them to people from your group. Kindly note, each individual must create an ITU Academy account.



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